

**WORKSHOP MEETING and SPECIAL MEETING of  
MILLVALE BOROUGH COUNCIL  
FEBRUARY 5, 2013**

**Workshop Meeting Convened**

The Millvale Borough Council Workshop was called to order at 6:00pm by Acting Council President John Kelly.

Roll Call

Council Members: Jim Machajewski; William Stout; Polly Grimpe; John Kelly; Al Atkinson; Brian Wolovich; Jack Varley.

Also in attendance: Mayor Vincent Cinski, James Tunstall, Solicitor John Rushford, Ed Figas, Phil Herman, Deborah Grass, and Dave Soboslay

The following individuals spoke during the citizens' comment part of the meeting:

- Cheryl Tunstall - Read the year end report for the rental of the Community Center and the pavilion and provided a list of improvements that should be made.
- Jean Anson, Tax Collector - read a prepared statement to Council concerning tax collection issues and objecting to the Borough's transfer of the collection of taxes to Keystone Collections.

Community Development

Ed Figas reported that there was a meeting earlier in the afternoon to discuss the first draft of the sign ordinance. It will be in final draft format for the March Council meeting.

Borough Engineer

Phil Herman of Senate Engineering presented information on the resubmission of the CITF grant, the ARLE Grant, and the replacement of the light signal and pole at Grant and Sherman. He also presented ALCOSAN feasibility study information that he obtained at a meeting of the Girty's Run Joint Sewer Authority.

The workshop meeting was temporarily adjourned so that Council could meet in Executive Session to discuss personnel issues. Council adjourned the Executive Session and opened a Special Meeting of the Borough Council.

**Special Meeting Convened**

The special meeting of the Millvale Borough Council was called to order at 7:15 p.m.

The meeting opened with the Pledge of Allegiance.

Roll Call

Council Members: Jim Machajewski; William Stout; Polly Grimpe; John Kelly; Al Atkinson; Brian Wolovich; Jack Varley.

Also in attendance: Mayor Vincent Cinski, James Tunstall, Solicitor Jack Cambest, Ed Figas, Phil Herman, Deborah Grass, and Dave Soboslay

Registered Comments From the Public

None

Acting Council President John Kelly asked for a motion to open the floor for nominations for the position of Council President. Motion by Machajewski, second by Stout. Motion passed 7-0.

Bill Stout nominated John Kelly and Al Atkinson nominated Jim Machajewski.

Motion by Stout to close the floor for nominations. Second by Atkinson. Motion carried 7-0.

Ms. Grass conducted a roll call vote for the position of Council President:

Kelly: Kelly

Machajewski: Machajewski

Atkinson: Machajeski

Grimpe: Machajewski

Stout: Kelly

Wolovich: Machajewski

Varley: Machajewski

With the vote being announced as 5-2, Jim Machajewski was elected as the Council President. Mr. Machajewski took over as Council President and conducted the meeting.

Motion by Machajewski, second by Atkinson, to approve a change order in the amount of \$3,495 to add additional traffic signal heads as part of the ARLE grant project. Motion passed 7-0.

Motion by Machajewski, second by Wolovich to authorize a contract to Traffic Control, Inc., in the amount of \$11,932 for the replacement of the traffic signal and pole at the intersection of Grant and Sherman to be paid from the insurance claim money. Motion passed 7-0.

The special meeting of Council adjourned at 7:30 pm

**Workshop Meeting - Reconvened**

The workshop meeting reconvened at approximately 7:50pm. Jim Machajewski called the Workshop meeting to order.

Community Development

Ed Figas reported that he had met with a development team concerning the possibility of using a site that is owned and controlled by the Borough near Route 28. Talks are still preliminary and general.

Figas also reported that he was participating in interviews to decide who will be the selected Consultant for the multi-municipal comprehensive plan.

Finance

There was a review and discussion of the tax ordinance and how the millage will be distributed between the general fund, debt service, the library, and the fire department.

Council reviewed a proposed fee resolution that was prepared to memorialize all of the Borough's fees in one document.

Council reviewed the contract with Keystone Collections for the collection of LST taxes .

There was discussion about changing the compensation for the tax collection for 2014. The change must be voted on no later than February 15<sup>th</sup>.

Grass informed Council that the ALS Lease in the Community Center is up on May 1<sup>st</sup>. She will work with Eddie Figas to look at comparable lease amounts (\$ per square ft) and then report back to Council.

Council reviewed the request from CONNECT for a contribution of \$400 for 2013.

Recreation

DCNR has opened a new round of grants for 2013. The deadline to submit applications is April 10. The Borough will consider the submission of an application for a Master Site Plan for all of its recreational facilities. Grass and Figas will follow up with DCNR.

Items from Council Members:

Bill Stout presented a revised grass, weeds, sidewalk and snow removal ordinance. Solicitor Cambest said that he will review the proposed ordinance and provide an updated version.

Council President Machajewski presented the idea of the Jr. Council person program to Council. Council will move forward with the program.

Brian Wolovich presented information about a strategic planning session for Council, tree planting day on April 6<sup>th</sup> and April 20<sup>th</sup>, and the Millvale Clean Sweep Program. Other items discussed included the Venture Outdoors agreement and North Avenue Planning.

Appointments to the following Boards will be made at the Council meeting on February 12: ARTEZ, the Planning Commission, and the Tree Committee. The Council will also ratify the appointment of the Chief for the VFD.

The Mayor mentioned that the owner of 805 O'Brien Street may want to give her house to the Borough. The Manager, the Solicitor, and Council will explore this issue.

The meeting was adjourned at 10:30 pm when Council moved into an Executive Session to discuss personnel matters.