

**WORKSHOP MEETING and SPECIAL MEETING of
MILLVALE BOROUGH COUNCIL
MAY 7, 2013**

Workshop Meeting Convened

The Millvale Borough Council Workshop was called to order at 6:00pm by Council President James Machajewski .

Roll Call

Council Members: Jim Machajewski; William Stout; Polly Grimpe; John Kelly; Al Atkinson; Brian Wolovich, Jack Varley.

Also in attendance: Mayor Vincent Cinski, James Tunstall, Solicitor Jack Cambest, Ed Figas, Phil Herman, Deborah Grass, and Manager Amy Rockwell.

Community Development

Ed Figas reported on the 2013 Side Yard Program; Public Works study and Millvale Gateway Project; Comprehensive Plan; Loan Committee Update; Intergovernmental Cooperation Agreement for DCNR grant; and the East Ohio Street Property.

Borough Engineer

Phil Herman of Senate Engineering presented information on the CDBG Round 40 Pre-Applications. Discussed were demolitions, various recreation ideas, and other projects. Mr. Herman reported that he inspected at the riverfront regarding surveys, and the survey pins were covered or paved over. Discussion was held regarding park surveys.

Finance

The 2013 first quarter financial report was presented.

Council reviewed a resolution appointing Amy Rockwell as the Chief Administrative Officer of the Borough's Pension Plans.

Council reviewed a resolution making appointments to the Tax Collection Committee.

Council reviewed a proposal for government software systems.

Public Works

Council reviewed the bid results for the Bismark Avenue Paving project in conjunction with Shaler Township.

Public Safety

Deborah Grass presented the final changes to the sign ordinance for the Council to review. Council reviewed a proposal from Comcast Business Services for phone services.

Council reviewed a proposal from Pitney Bowes for a postage meter. It is currently free for two months.

Council discussed the riverfront park survey.

Recreation

John Kelly presented a Millvale Days update and discussion was held regarding planning.

Council discussed the need for an additional portable toilet for the park.

Items from Council Members

Brian Wolovich presented Millvale Community Library updates and a draft agreement.

John Kelly discussed signage for the park.

James Machajewski confirmed the rate to be paid for mileage is the IRS reimbursable rate. Mr. Machajewski also discussed Memorial Day services and the purchase of a wreath not to exceed \$35 to be presented at the VFW.

Adjournment

The meeting was adjourned at 9:30 pm when Council moved into an Executive Session to discuss Lease Agreements and pending litigation.

James Machajewski, Jr., President

Amy S. Rockwell, Borough Manager