

MILLVALE BOROUGH DEVELOPMENT CORPORATION


REGULAR MEETING

Date: Monday, November 14, 2011	Location:
Time: 5:30 PM	MCC

MEMBERS

Board of Directors:	Cinski , Figas , Galioto , Hahn , Kelly , Porter , Pucci , Rappa , Schmitz , Trapani , Tom Walker
Advisory Members:	Botti , Haser , Jones , Lang , Lardin , Mikelas , Rudar , Savage , Vecenie , Tina Walker , Wolovich
Council:	Atkinson , Grimpe , Machajewski , Varley
Business Owners:	Lenny Jested , Mrs Jested , John Lucadamo , Rick Brown
Others:	Abigail Loughery , Bill Stout , Jim Burn , John Stephen , Scott Diemert , Brian Jack , Paul Carmody

I OPEN MEETING

1	Call to Order by Kelly; 5:35 pm	 <p style="font-size: small; margin: 0;">MILLVALE BOROUGH DEVELOPMENT CORPORATION</p>
2	Pledge Allegiance	
3	Roll Call, 7 of 11, quorum	
4	Treasurers Report	
General:\$84,565.59 Farm/GOM:3,879.43 Millvale Day's:\$11,051.68		
5	Main Street Managers Report reviewed	October, 2011

II APPROVAL OF MINUTES ACTION

	10-Oct-11	
Motion	Schmitz, Second Pucci	Approved
Votes For	Cinski , Figas , Galioto , Kelly , Pucci , Schmitz , Tom Walker	7
Against	None	0

III PREVIOUS BUSINESS ACTION

1	PRGP Grant Award	Approved
	Figas told the board the library had completed the work that their grant specified and that the proper paper work was submitted for payment. Figas also mentioned the design committee needed to review the Medicap submittal.	
Motion	Figas, Second Schmitz to approve payment of \$500 to Millvale library.	Approved
Votes For	Cinski , Figas , Galioto , Kelly , Pucci , Schmitz , Tom Walker	7
Against	None	0
2	MCC Table and Chair Purchase	Reviewed
	Figas showed the tables and chairs, he explained they would begin to be used in the new year.	
3	New business welcome basket	Reviewed
	Figas showed the Directors the mock up of the bag he was putting together. The bag included candy, stickers, a window cling, gift certificate, qr code, business directory and Borough information card.	

IV NEW BUSINESS ACTION

1	Riverfront Development Proposal	Presentation/ Discussion
---	---------------------------------	-----------------------------

	<p>Kelly began by talking about the Millvale riverfront over the past year - Kelly highlighted current efforts and projects. Kelly then introduced Scott Diemert . Diemert introduced himself as part of the Millvale Riverfront Restaurant group, he then introduced his partners Brian Jack and Paul Carmody (whom had not arrived). Diemert unveiled a design scheme that showed the current public works building and skatepark as a reskinned building with outdoor deck. Diemert explained the groups vision was to open a family friendly restaurant in the building, Diemert continued that the group envisioned the restaurant as a partnership with the community. Diemert then passed out a two page document with notes and a picture. Highlights of the presentation included: creation of 40-50 jobs, use of local goods, no Borough funding needed, want a 50 year lease, willing to help fund a new public works building, creation of additional parking and keeping activities at the park as they are. Diemert then fielded questions: Wirkowski asked if they would serve alcohol, Diemert said yes they were seeking a liquor</p>	<p>Discussed and passed on to Borough Council.</p>
	<p>restaurant was going to be very family friendly, Atkinson asked the size of the space and number of seats planned, Diemert provided the square footage and indicated the group desired 150 seats with meeting space. Savage asked about green building practices and Diemert indicated the groups desire to go as green as possible. Other questions were fielded by Diemert until Kelly thanked the group and indicated they would be available after the meeting for additional discussion. Kelly then said Diemert would be contacting Borough council to begin discussion.</p>	
	<p>from the event. Discussion then shifted to the car cruise which all agreed needed to be worked on. Pucci then said the survey could be passed out to residents at events and put on the website. Pucci, then asked if the Directors wanted to hold Millvale Days in 2012 and all agreed.</p>	
<p>2</p>	<p>Kayak PGH</p>	<p>Presented</p>
	<p>Kelly introduced John Lucadamo of Kayak PGH and indicated John would be back in December to discuss ideas for partnership. Kelly also indicated Lucadamo would be around after the meeting to field questions.</p>	
<p>3</p>	<p>MBDC, January Reorganization</p>	<p>Presented</p>
	<p>Figas asked members to consider their intentions for 2012, Figas then presented a form in the docket which he asked members to fill out concerning their intentions. Figas also indicated he would send out emails on the subject in the near future.</p>	
<p>4</p>	<p>Accountant Updates</p>	<p>Reviewed</p>

	Figas began by saying the 2010 Financial review was completed and sent to the Commonwealth. Figas indicated the Accountant did make several suggestions for 2012: have all members sign a conflict of interest disclosure, include new verbiage on all donation letters and events. Figas also presented a document describing what type of financial statement is required for the MBDC.	
V	COMMITTEE SESSIONS / REPORTS	
	CLEAN, SAFE & GREEN - Cinski, Lang, Rappa, Rudar, Savage, Wolovich	
1	GOM Update/Peg Russell Request	Presented
	Figas updated the directors on garden happenings.	
2	Orchard	
	Figas updated the directors on the orchard happenings, and then asked Wolovich to talk about the Orchard planting. Wolovich described the process and thanked Tom Walker for the Orchard design. Wolovich said 165 cain and berry bushes were planted along with 8 trees. Wolovich then applauded the volunteers that showed up to plant. Figas thanked everyone for the efforts, he then explained that the committee was having trouble attaining budget info from Grow PGH and the County. Figas said he hoped to have the issue resolved by the next meeting.	
2	Rain Barrels Available \$50	
	Figas relayed to the Directors that the Rain Barrel sales were going good and again asked all who ordered a barrel to pick it up.	
3	Rain Garden Update	Reviewed
	Figas explained the garden project from a Borough work perspective was complete after additional work had been done in November. Figas commended Borough workers for the fine work and indicated they had gone beyond the original scope of work to make the project happen. Figas said a date for the planting was being scheduled for an upcoming weekend.	
	DESIGN - Kelly, Schmitz	
1	Artists in Millvale Storefronts / Holiday Windows	Discussed
	Figas said inroads were made with the Guardian building.	
2	PRGP	Reviewed
	Figas said the Design committee needed to review the additional grant request.	
	ECONOMIC RESTRUCTURING - Galioto, Hahn, Mikelas, Trapani	
1	Wine Fest / September 29, 2012	Discussed
	Figas provided the statistics for the Wine Fest and the date of next years event. 143/ \$1519	
2	Creepy Harvest Party	Discussed
	Figas gave the numbers for the event. 87 / \$103.21	
3	January Millvale Days Lottery Tickets	On Sale

	Figas said tickets are on sale and they would make great stocking stuffers.	
4	Membership Drive -09/31, 07/26, 11 members / \$1,250	Discussed
	Figas updated the drive and indicated numbers were down over the past years - Kelly said the MBDC should refocus membership in January.	
	ORGANIZATION - Botti, Figas, Pucci	
1	Holiday Windows	Updated
2	Santa Celebration	Updated
3	Council's Senior Lunch	Updated
	PROMOTION - Jones, Tom Walker	
1	Mill Bill's advertising efforts	Continued Updates
	Figas said the Mill Bill's program was being changed and that a local business (Tower 41) was initiating the change.	
2	Newsletter	Provided
	Figas said the newsletter was complete.	
3	Ongoing event promotion review	
	Figas reviewed all upcoming events and discussed where the advertising was.	
4	Saxifarge School	Updated
	Abigail Loughery provided an update.	
VI	UPCOMING AGENDA DISCUSSION	ACTION
	Suggestions for next month's meeting agenda.	If needed
	Kayak PGH	include
VIII	PROGRAMS / EVENTS	
	Figas reviewed upcoming events and programs.	
IX	ADJOURNMENT	ACTION
	Motion to adjourn meeting; 6:30 pm	YES
Motion	Schmitz, Second Pucci	Approved
Votes For	Cinski, Figas, Galioto, Kelly, Pucci, Schmitz, Tom Walker	7
Against	None	0

