

MILLVALE BOROUGH DEVELOPMENT CORPORATION

REGULAR MEETING

Date: **Tuesday, July 11, 2011**

Location:

Time: **5:30 PM**

MCC

MEMBERS

Board of Directors: Cinski, Figas, Galioto, Hahn, Kelly, Porter, Pucci, Rappa, Schmitz, Trapani, Tom Walker

Advisory Members: Botti, Haser, Jones, Lang, Lardin, Mikelas, Rudar, Savage, Vecenie, Tina Walker, Wolovich

Council: Atkinson, Varley

Business Owners: Colleen Crosby, Debbie Stevens

Others:



I OPEN MEETING

1 **Call to Order by Porter; 5:35 pm**

2 **Pledge Allegiance**

3 **Roll Call, 7 of 11, quorum**

4 **Main Street Managers Report reviewed**

June, 2011

II APPROVAL OF MINUTES

ACTION

10-May-11

Motion Schmitz, Second Pucci

Approved

Votes For Cinski, Figas, Galioto, Kelly, Porter, Pucci, Schmitz

7

Against None

0

III PREVIOUS BUSINESS

ACTION

1 NONE

IV NEW BUSINESS

ACTION

1 Cobb Oven Introduction

Reviewed

Figas presented a descriptive sheet showing a Cobb Oven and providing answers to FAQ's. Schmitz indicated he and Wolovich went to Washington County to view a cobb oven and other cobb structures including a cobb greenhouse. Schmitz indicated he was impressed with the structures and the cobb design. Figas mentioned cobb was a faster less expensive way to get an outdoor oven built. Porter and Pucci had questions which were answered by both Figas and Schmitz.

2 Formation of committees: Clean, Safe and Green, Design,
Figas asked for volunteers to form committees:

Clean, Safe & Green: Cinski, Lang, Rappa, Rudar and Wolovich

Approved

Design: Kelly and Schmitz

Approved

Economic Restructuring: Hahn, Lardin and Mikelas

Approved

Organization: Botti, Figas and Pucci

Approved

Promotion: Jones and Walker

Approved

3 MBDC History

Discussed

	Figas presented a history of the MBDC, he and Pucci reviewed the history with Pucci adding information concerning early projects. The board also discussed specifics of the role the MBDC has in the Borough and the desired interaction with Council. The group also discussed meeting considerations to aid in the groups organization and meeting skills.	
4	MBDC By-Laws	Discussed
	Figas presented the updated by-laws for the Directors.	
5	MBDC meeting considerations	Reviewed
	This was included in the MBDC history discussion.	
6	MBDC Audit Schedule	Reviewed
	Pucci discussed the audit schedule and commented on the auditor.	
7	MBDC Financials	Discussed
	Pucci passed around the MBDC's 1009 tax return, she then indicated the budget formulation would begin soon and that the board would be involved this year. Figas then said a monthly financial report would be included in the agenda.	
V	COMMITTEE SESSIONS / REPORTS	
	CLEAN, SAFE & GREEN	
1	GOM Update	
	Figas updated the directors on garden happenings. Including cobb update and orchard review.	Figas indicated that the GOM would be purchasing a mower and weed whacker as the County did not approve purchase.
2	Rain Barrels Available \$50	
	Figas relayed to the Directors that the Rain Barrels were in and on sale for \$50. Figas said sales were going good and asked all who ordered a barrel to pick it up. strong attendance.	
3	Rain Garden Design	Reviewed
	Figas reviewed the new rain garden design with the Board., he explained the new design in-depth and indicated it was to be complete before Memorial day.	Figas said he will continue to provide updates.
6	Tree Survey Update	
	Figas explained that Jesse Salensky has agreed to provide instruction on how to conduct a proper tree survey. Pucci told the Directors about a potential large scale grant through the WPC.	August agenda item
	DESIGN	
1	Artists in Millvale Storefronts	Reviewed
	Figas said the program was active and he hoped to engage the artists.	
2	Property Rehabilitation Grant Program	Discussed

	Figas said the PRGP was released and that applications had been received. Figas said the Design committee would review and present awards to the Directors for confirmation.	
	ECONOMIC RESTRUCTURING	
1	Kitman Appraisal	Will not continue appraisal
	Figas explained that Kitman had informed him she was no longer interested in selling the property. Figas said Kitman told him she was upset with him for not returning her calls to which Figas said he felt there was more to it than what she relayed. Figas said the appraiser also felt more info was needed and that he was willing to stop the appraisal without charge to the MBDC. The Directors agreed to stop the process. Kelly asked if other alternatives could be pursued, other members agreed that more should be done to acquire the property or force the owner to improve it. Pucci provided information on the Borough's role and what they could and could not do. Figas asked if Council could look into the situation and provide direction to the MBDC.	Council guidance will be presented in August.
2	Membership Letter Sent	
	Figas told members that \$900 in dues was received thus far.	Update income.
	ORGANIZATION	
1	Decorum at Public Meetings	Reviewed
2	Brew Fest	Continued Updates
	Figas urged everyone to purchase tickets for the fest early as he said he did not think the tickets would last.	
3	River Town Update	Advertising Update
	Figas informed the Board that the river town advertising report was received today and that it would be presented at the August meeting.	
4	Saxifarge College - Meeting review and program explanation	Reviewed
	Figas gave a brief explanation of the Saxifarge College, and reviewed the handout with the board.	
	PROMOTION	
1	Mill Bill's advertising efforts	Continued Updates
	Figas said the Mill Bill's program was coming along.	
2	Ongoing event promotion review	
	Figas reviewed all upcoming events and discussed where the advertising was.	
VI	UPCOMING AGENDA DISCUSSION	ACTION
	Suggestions for next month's meeting agenda.	If needed
	None	None
VII	ADDENDUM	
1	Riverfront Park	
	Kelly discusses several issues that are ongoing at the riverfront park including the ongoing effort to acquire railroad land for additional parking.	August update

VIII	PROGRAMS / EVENTS	
	Figas reviewed upcoming events and programs.	
IX	ADJOURNMENT	ACTION
	Motion to adjourn meeting; 7:30 pm	YES
Motion	Cinski, Second Kelly	Approved
Votes For	Cinski, Figas, Galioto, Kelly, Porter, Pucci, Schmitz	7
Against	None	0



